

Holy Family School Community Service Hours Requirements

Goals

- To help students' Catholic identity and expand their understanding of the Christian call to service
- To help students identify and reflect on their individual gifts
- To help students transition into high school community service requirements

Community Service Guidelines

- Every student in **grades 6-8** will be expected to record **10 hours** of community service each year. Community service hours should be completed by the **first week in April** each year. Students are encouraged to complete their **10 hours** with one type of service, though it is not required. It is not necessary to record more than 10 community service hours a year. Seventh and Eighth graders who complete more than 10 hours of community service may have someone nominate them for a Service Award.
- Acceptable community service opportunities include unpaid work that is performed outside of regular school hours and/or family responsibilities through a parish, school, or other nonprofit organization that meets a community need. Liturgical Ministries, Student Council, National Junior Honor Society, California Junior Scholastic Federation, and Safety Patrol do not qualify as community service. If you are unclear whether or not a service opportunity meets the guidelines, ask your homeroom teacher or administration.
- It is the responsibility of each student to find and complete service hours that meet the guidelines before the **first week in April**.

Community Service Record

- Each student must fill out a form for the service provided. Forms can be found in the office and on the website.
- A separate form is needed for each type of community service performed. The student must include a full description of his or her duties. The supervising adult must rate the student and sign the form. The student's parent may not be a supervising adult.
- Students must get the record form signed the day the service is completed.

Reflection Paper Guidelines

- Must include answers to the following questions:
 1. What was your community service? What did you do? When did you do it?
 2. Why did you chose this community service project?
 3. What need in the community did it serve? Is someone's life different or better because of what you did?
 4. What did you learn from your service? Has your life been affected because of your service?
 5. Would you do this type of community service again?

6. What scripture quote(s) speak to you about your community service? Why? Sixth graders must include one scripture quote, seventh grades two scripture quotes, and eighth graders three scripture quotes. All scripture references must be written like the following: Matthew 1: 2-5. Seventh and Eighth graders must have the scripture quotes embedded within their essay.

- Reflection papers must be in essay format and should be typed, double-spaced and in a font 12 or 14. Students should use the same guidelines that they use for other papers in their classrooms.
- One reflection paper is to be turned in per student. If a student completes his or her community service hours with more than one type of service, then six questions must be answered for each type of service.

Deadlines, Grades, and Consequences

- Community service forms and reflection papers are due to the student's homeroom teacher by the **second Monday in April**. There are not exceptions if a student wants full credit.
- Reflection papers are graded as a Religion Project.
- Students who do not complete their service hours and reflection paper by the deadline will have their third trimester Religion grade lowered by a full letter grade. Eighth grade students who do not complete their service hours and reflection paper may have their diploma held.

Holy Family School
Community Service Record
(Grades 6-8)

Name _____ Teacher _____

Hours Completed _____ Date(s) of Service _____

Student's Written Description of Service

Supervising Adult's Response

Please rank the following for this student's service using the following scale: 5-outstanding, 4-better than average, 3-average, 2-needs improvement, 1-marginal, 0-ineffective

Attitude ____

Followed Directions ____

Punctual ____

Leader, if required ____

Respectful ____

Completed Tasks ____

Other comments-

Supervising Adult Signature

Date

Organization

Position Title